

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO.
RFP-22-040-VF - MEDICAL CONSULTING SERVICES
AND HEALTH PLAN OMBUDSMAN**

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC
PLAN: EFFECTIVE AND SUSTAINABLE OPERATIONAL
PRACTICES**

Procurement Management Services, at the request of the Office of Human Capital Management, released the above-referenced solicitation. The purpose of this Request for Proposals (RFP) is to select qualified individuals and agencies to provide advice to the School Board and its staff on medical matters related to 1) Fitness for Duty evaluations, 2) Americans with Disabilities Act (ADA), and 3) Medical Leaves and Family and Medical Leave Act (FMLA). This RFP was advertised on the Procurement Management Services website and DemandStar. This contract impacts all District employees on an as-needed basis. The solicitation was shared with the District's Office of Economic Opportunity (OEO) for additional community outreach.

The initial term of the bid shall be for a three (3) year period, commencing upon contract execution, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for one (1) additional two (2) year period, and if needed, an additional ninety (90) days beyond the expiration of the renewal period.

Pursuant to School Board Policy 6320.02, the Goal Setting Committee recommended that this solicitation be open with a 5 point preference for proposals submitted by certified Non-Minority Women and African American owned prime firms.

One (1) vendor responded to this advertised bid. M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the firm. Based on the criteria listed in the solicitation and the Selection Committee's consensus recommendation, one (1) vendor is being recommended for award.

In Fiscal Year 2022-2023, the District spent \$59,898 on medical consulting and health plan ombudsman services

Fund Source
General

E-141

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** REQUEST FOR PROPOSALS NO. RFP-22-040-VF - MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN, to select qualified individuals and agencies to provide advice to the School Board and its staff on medical matters related to 1) Fitness for Duty evaluations, 2) Americans with Disabilities Act (ADA), and 3) Medical Leaves and Family and Medical Leave Act (FMLA), for an initial term of three (3) years effective upon contract execution, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidder, be extended for one (1) additional two (2) year renewal period thereto and if needed, an additional ninety (90) days beyond the expiration of the renewal period, pending contract negotiations as follows:

OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST,
P.A. DBA CONCENTRA MEDICAL CENTERS
5080 SPECTRUM DRIVE, SUITE 1200 W TOWER
ADDISON, TX 75001
OFFICER: ROBERT HASSET

LOCAL OFFICE:
7800 NW 25TH STREET, SUITE 4
MIAMI, FL 33122

Inclusive service provided @ \$300 per case

Physician time for consulting services beyond the scope of a standard ADA accommodation review @ \$300 per hour

Re-billed provider charges @ \$100 per invoice

2. **AUTHORIZE** the Superintendent to negotiate, finalize and execute a contract with the agency listed above for services to be performed pursuant to RFP-22-040-VF - Medical Consulting Services and Health Plan Ombudsman.